

# MYOB Exo Employer Services



## Health and Safety module

Health and safety is not only managing accidents and claims, it's about preventing them.

MYOB Exo Employer Services Health and Safety is designed to help achieve New Zealand compliance with workplace health and safety laws. Plan your policies and procedures, conduct health and safety training, and track hazards, incident details and accidents with ease.

The entire end-to-end management of Identifying, monitoring then rectifying risks is made easy with MYOB Exo Health and Safety. Rigorous framework within Exo helps to identify and manage risks, training and equipment and will help reduce the number of incidences and down time experienced.

### Manage safety hazards

The MYOB Exo Health and Safety hazard register provides a structure that helps to identify and record workplace hazards that have been found as a result of inspections and observations. Careful storage and management of this information will assist in reducing workplace injuries. By registering all incidents, regardless of their severity companies can be proactive and resolve potential risks before they occur.

### Manage safety training

Within Exo Health and Safety users can become proactive in safety management by implementing and managing employee Hazard training processes. Managing training will ensure that new and existing employees will be trained appropriately for specific roles so they can perform their job safely, and reduce the likelihood of incidents occurring in the workplace.

### Manage safety equipment

Track and manage safety equipment and maintenance and review of all safety procedures with Exo Health and Safety.

### Key features and benefits

- + Can be used in conjunction with ACC Workplace Safety Management Practices Program to gain discounts on ACC Workplace Cover Levy
- + A document manager which contains a site visitor log, safety equipment recorder, and medical and contractor providers
- + Helps you to achieve compliance with health and safety laws
- + Easy step-by-step processing and setup
- + Reminders to update employees' training
- + Improve employee confidence and acceptance of health and safety policies
- + Integrates with other MYOB Exo applications such as Exo Payroll and Exo Employee Information
- + Customised detailed reporting with clarity report writer.

### Flexibility

MYOB Exo Health and Safety can be customised by implementing and assigning your own organisational Health and Safety policies and additional tools have been developed that enable you to manage key activities such as visitor logs, contractor briefings and emergency procedures ensure that all employee types are covered.

### Suitability

MYOB Exo Health and Safety can be set up to reflect your own Health and Safety policies and hazards can be pre-defined to reflect issues relevant to your business. Exo Health and Safety also interfaces with other Exo applications which can save you time by improving accuracy and reducing instances of double keying employee information.

### Extensive, established partner network

The Exo Suite of products are implemented and supported by our expert MYOB Partner Network across Australia and New Zealand. We provide educated advice regarding the entire range of MYOB Exo Business and Employer Services Solutions and work with you to design a solution that meets the unique needs of your business.

### An integrated business solution from MYOB

A range of additional modules are available and can be adopted and tailored to your business. With the assistance of an MYOB Exo Partner, we can build a comprehensive business management system tailored specifically for your business requirements.

#### Need an ERP too?

Exo Business is a powerful business accounting and distribution management solution (ERP) specifically designed for medium sized to larger businesses.

For more information on Exo Business visit [myob.com/exo](https://myob.com/exo)

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